

Monks Eleigh Parish Council

Minutes of Meeting held on Monday 22 July 2019 in the Committee Room, Monks Eleigh Village Hall at 7.30pm

Present: Cllrs Angela Forrest (Chairman), Patti Derry, Victoria Keitley-Webb and Tony Woodgate, County Cllr Robert Lindsay and District Cllr Bryn Hurren (7.55pm)

Attending: Lucinda Rogers (Clerk) and 1 member of the public

25/19 Apologies for Absence

Apologies from Cllrs Elizabeth Evans, Alan Braithwaite and Will Sykes were accepted.

26/19 Declaration of Interests and Requests for Dispensation

Cllr Derry disclosed her interest in the item for double yellow lines on the corner of The Swan pub and village green.

27/19 Minutes of the meetings held on 19th June 2019

The minutes of the meetings were approved by the councillors and signed by the Chairman as correct record.

28/19 Matters Arising from the Minutes

CIL bid letter to increase the hardstanding car park at the village hall. Cllr Derry disclosed her interest and did not take part in the discussion. It was agreed to approve the bid and Clerk to reply.

The defibrillator at the shop has been taken to a patient but was not activated.

29/19 Report from County Cllr Robert Lindsay –

112 Bus Hadleigh to Sudbury

As you know I and Cllr Hurren, met Sam Makalandawa, the operations manager at Suffolk Norse earlier this month because the subsidy for this route was expected to be withdrawn end of October. Sam tells us that SCC have agreed to keep the subsidy until mid June but it is likely to be withdrawn after that date, so he will need new sources of funding or to cut his costs substantially. His proposal was that parishes help. The parish council agreed to form a committee to find a way forward for the bus next year.

Children's Centres

Earlier this month cabinet agreed to send to consultation a plan to close two of the county's 38 children's centres, convert nine into part time centres and change 11 to nurseries. The remaining centres will be renamed 'family hubs' and cater for ages 0-19, instead of the 0-5 provision currently offered. The plans, which also featured an extended outreach service, are designed to save up to £1million. Hadleigh's children's centre was closed in the last round of cuts.

Extending support to children with speech and language problems

The cabinet also approved a range of new services for screening and supporting children with speech, language and communication needs. The proposals will be part funded by the programme already agreed to increase provision for SEND children but also from the regular education grant. All mainstream schools will have new

tools to screen children for problems and there will be specially trained peripatetic teachers who can visit schools regularly to support. Also the existing three Speech and Language Units in the county will be extended to provide places for children from 4 to 16 rather than just 5 to 7 as currently.

30/19 Report from District Cllr Brynn Hurren

112 Bus – maybe affordable to run it once a week. If the bus is not running the Co start community bus in Sudbury maybe able to help. Volunteer drivers may reduce the cost – they have several routes like this. The parish council to invite Cllr Hurren to the meeting of all the parish councils involved with the bus.

Joint Local Plan Consultation open until the end of September. Babergh have to build 422 houses each year until 2032 (7,000). This is not negotiable and if fewer are built one year they are added to the next year. Monks Eleigh is a hinterland village which makes it more difficult for development to take place. Swingleton Green is classed as a hamlet.

Babergh Staffing mental stress in the workforce has doubled due to the move of offices. They are trying to work with 20% less people and the public expect the same service.

School Transport Villages are being divided into different catchment areas so students being split up and different buses taking them to school.

Parking provision to be made by District Councils to provide parking wardens throughout the districts has not happened as central government has not set it up yet – waiting to hear

CIL Bid for village hall car park – Cllr Hurren confirmed his support for the bid

31/19 Public Forum

A member of the public explained she was unhappy with the report about the 112 bus in the Mercury newspaper.

32/19 Correspondence

Yeoman Cottage – an email requesting bollard to be installed to resolve the problems of car parking outside the cottage

Change of Bin Day – part of Monks Eleigh remains the same whilst the other part has a new bin day

An email about another car written off outside Riverside Bulbs – Clerk to reply
ROSPA play equipment safety inspection agreed for September at a cost of £68.50 +vat

Babergh are offering free swimming to youngsters under 16 over the summer holidays – Clerk to forward poster to Cllr Derry to display on notice boards and Clerk to put on Facebook page

Maytree House – a letter of thanks for the support the parish council gave to the building project

Suffolk County Councils Rights of Way are inviting communities to comment on their Green Access Strategy until 20th September

CIL Bid for car park extension at the village hall – as above

Causeway footpath has been reported as overgrown but has now been cut back and is fine to use

Babergh survey of our experience of working with the planning service - Clerk to complete

Openreach – several phone calls and an email requesting permission to dig – Clerk has requested a formal Wayleave agreement before permission can be given

33/19 Recreation Field

This is still in progress

34/19 Yellow Lines at the corner of The Swan and Church Hill

We met the Community Engineer who agreed parking is an issue. To install double yellow lines requires a Traffic Control Order which costs up to £8,000. This could include other areas in the village if necessary. He agreed to investigate the possibility of installing white 'H' lines at the bottom of Church Hill where the kerb is dropped on both sides.

He also measured the pavement outside Yeoman Cottage and conformed that it is wide enough to install bollards and agreed it is necessary

He will also report the Grit bin problems to his colleague

35/19 112 Bus

Chairman to form a working party with the other Parish Councils that are involved and to invite Cllr Hurren

36/19 Grass Cutting Contract

The risk assessment has been made and given to Don Reynolds. The village green is looking good and thanks to Don for his work doing this.

37/19 Allotments

Cllr Derry has renewed the poster at the allotments. Agreed to ask Strutt & Parker if they would swop the allotment land for land at the back of The Alley off Mill Lane.

Clerk to write

38/19 Grit Bins

Clerk to email the positions of grit bins/grit heaps to the Cllrs to ask them for the names of the volunteers who spread the grit. Clerk to obtain permission to place bins from Suffolk Highways.

39/19 Dog Bin at Hampling

It was agreed to purchase an additional dog bin (£86.52) and to pay the additional emptying charge of £41.00 per annum. Dog bin to be strapped to the adjacent footpath sign. Clerk to reply to Jenny Hood

40/19 Village Person of the Year

Cllrs agreed a nomination for village person of the year. Cllr Derry to arrange presentation. Associated costs agreed up to £50.

41/19 Finance

a. The councillors also noted the income received since the last meeting and

reviewed the bank reconciliation against the bank statements.

b. All cheques signed and due for signing as itemized in the appendix were authorised by the councillors.

c. Monks Eleigh have opted for an exemption from the External Audit by PKF Littlejohn. The chairman signed the Certificate of Exemption

d. The changes to the cheque book signatories have been actioned by Barclays.

42/19 Green at Causeway Adjoining Back Lane

Two quotes have been received and a third is anticipated – agreed for the Chairman to accept the lowest quote and proceed with the work. Clerk to instruct that the work must not be carried out from the road.

43/19 Defibrillator

The new defibrillator will be delivered within 6 weeks. John Naylor and Richard Bines to agree its location to allow the necessary electricity supply. Agreed to write a cheque for £ to refund John Naylor

44/19 Speedwatch

Clerk to ask for a report for the September meeting. James Cartlidge MP will be joining the team one morning.

45/19 Planning

Approval of Reserved Matters for the former Monks Eleigh CP School site has been received.

46/19 Action List

The action list was reviewed and updated – see attached

Merchant Navy Day 3 September - Clerk to ask Cllr Braithwaite to purchase a red ensign flag. Cllr Woodgate has arranged for a temporary flag pole on the green for one day. Clerk to article in Roundabout.

It was agreed to increase the Clerk's wages to scp19 from 1.8.19

Clerk to contact the Highways self help team at Sudbury Town Council to see what services they offer

There have been reports of cars parked on the street near the shop being vandalized by keys, sandpaper and eggs.

The meeting closed at 9.30pm

Appendix - Financial Report

Unfortunately, no bank statement was available

Income received since 19.6.19

unknown £0.00

Expenditure since 19.6.19

L Rogers	Clerks expenses July	20.70	LGA 1972
L Rogers	Clerk's wages July	418.25	LGA 1972
Babergh	Election costs	104.78	LGA 1972
		<u>£543.73</u>	

Schedule of verified invoices agreed for payment

L Rogers	Clerks expenses July	20.70	LGA 1972
L Rogers	Clerk's wages July	418.25	LGA 1972
Babergh	Election costs	104.78	LGA 1972
		<u>£543.73</u>	

Unpresented cheques

Speedar	Speedwatch jackets	33.24	Highways Act 1980 s274a
	Community Heartbeat Defibrillator pads	45.60	Public Health Act 1936 s234
L Rogers	Clerks wages June	418.20	LGA 1972
SALC	CLlr training	27.60	LGA 1972 s111
L Rogers	Clerks expenses June	60.20	LGA 1972
Information Commissioner	Subs	40.00	LGA 1972 s111
L Rogers	Clerks expenses July	20.70	LGA 1972
L Rogers	Clerk's wages July	418.25	LGA 1972
Babergh	Election costs	104.78	LGA 1972
<u>Total</u>		<u>1168.62</u>	

Bank Reconciliation

Account	Statement Date	Statement balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	31.5.19	£17,990.72	£16,822.10	£0.00	£1,168.62	£1,168.62
Business reserve	31.5.19	£8,872.55	£8,872.55	£0.00	£0.00	£0.00
Millennium a/c	31.5.19	£165.84	£165.84	£0.00	£0.00	£0.00
		£27,029.11	£25,860.49			

Action List

Minute	Action	Who
33/19	Follow up registration of ownership of playing field and Polegate with Land Registry via Holmes & Hill	Clerk
145/18	Fill in the gaps in between the tiles on the ground below the swings	In progress
145/18	Establish ownership of the fence behind the west end goal	Clerk
35/19	112 bus route cut – organise a meeting with other parish councils along route and invite Cllr Hurren	Chairman
46/19	Merchant Navy Day – purchase of red ensign Temporary flagpole on the green	Cllrs Braithwaite & Woodgate
32/19	Free swimming leaflet on notice boards and on Facebook	Clerk & Cllr Derry
32/19	Reply to email from Yeomans Cottage	Clerk
32/19	Reply to email about written off car	Clerk
32/19	Planning department survey - response	Clerk
38/19	Grit bins – email list to Cllrs and Cllrs to let Clerk know who the volunteers are	Clerk & all Cllrs
39/19	Dog Bin by Hampling – purchase bin and add it to collection list when installed. Reply to Jenny Hood	Clerk
37/19	Allotments – Clerk to write to see if area of allotments can be swapped	Clerk
43/19	Defibrillator cheque to be sent to John Naylor	Clerk
44/19	Speedwatch – request report for September meeting	Clerk
46/19	Merchant Navy Day article for Roundabout	Clerk
46/19	Explore services from Sudbury Town Council self-help team	Clerk