

## Monks Eleigh Parish Council

Minutes of Meeting held on Monday 27th January 2020 in the Committee Room,  
Monks Eleigh Village Hall at 7.30pm

**Present:** Cllrs Angela Forrest (Chairman), Patti Derry, Victoria Keitley-Webb, Alan Braithwaite, Elizabeth Evans Will Sykes, Tony Woodgate, and District Cllr Bryn Hurren  
**Attending:** Lucinda Rogers (Clerk)

### **104/19 Apologies for Absence**

Apologies from County Cllr Robert Lindsay were accepted.

### **105/19 Declaration of Interests and Requests for Dispensation**

Cllr Derry disclosed her interest in the item for H lines on the corner of The Swan pub and village green. Cllr Braithwaite disclosed his interest in the Citizens Advice Bureau

### **106/19 Minutes of the meetings held on 25th November and 2<sup>nd</sup> December 2019**

The minutes of the above meetings were approved by the councillors and signed by the Chairman as correct records.

### **107/19 Matters Arising from the Minutes**

There were no matters arising.

### **108/19 Report from County Cllr Robert Lindsay**

There was no report from Cllr Lindsay available

### **109/19 Report from District Cllr Brynn Hurren**

**Budget** -There is no longer a local government subsidy from central government. Babergh's income consists of 25% council tax, 20% from services such as planning, 25% business rates and the rest for special project grants received. This year will see a 3% rise in council tax - £5 per year per residents - overall a £60 per year rise for a band D household. Babergh are pretty efficient and doing a good job. It is non-political with no party in overall charge which works better. There will be Town & Parish Liaison meetings on 4<sup>th</sup> & 5<sup>th</sup> February. Parking enforcement will commence 6<sup>th</sup> April. There will 50 wardens/ officers across Suffolk and it will be self-funding. There have been more fly tipping incidents recently in Edwardstone. Cllr Hurren is hoping to meet with Andrew Reid about withdrawal of the bus service. Norse only provide school transport now. The planning application at Highlands Road will go to Committee on 26<sup>th</sup> February so either Monks Eleigh or Kettlebaston Parish Council can send a representative to speak for a few minutes.

### **110/19 Public Forum**

There were no members of the public present

### **111/19 Correspondence**

Plug'n'go – advertising electric charging points for vehicles – no action taken

Pensions Regulator – a reminder to re-enrol and re-declaration of duty as an employer to offer staff a pension scheme – Clerk to write

Flying Logs – Clerk to forward email to Cllr Evans about finding a suitable home for the Flying Logs recently received.

Defibrillator Training – Cllrs Derry, Evans and Victoria Keitley-Webb to attend the training on 4<sup>th</sup> March

Community Governance reviews – potential change of some parish or town boundaries and or changing the number of Parish Councillors for some Parish Councils – no action taken

Police Crime Commissioner - asking for views about precept changes – Cllr Derry completed the questionnaire

SID results – There are no significant difference, except that during this quieter period there are more speeders from the East (Hadleigh)

	2018	Feb/Mar 2019	May 2019	Jul/Aug 2019	Oct 2019	Dec 2019/Jan 2020
<b>Average Speed</b>	29.1 mph	29.3 mph	29.7 mph	29.2 mph	29.5 mph	29.4 mph
<b>Maximum speed</b>	70.0 mph	85.0 mph	70.0 mph	75.0 mph	65.0 mph	70.0 mph
	At 02:55 from Lavenham	At 16:30 from Lavenham	At 22:00 from Lavenham	At 10:25 from Lavenham	At 20:30 from Lavenham	At 08:15 from Lavenham
<b>85 % percentile</b>	34.2 mph	34.4 mph	34.5 mph	34.2 mph	34.3 mph	34.5 mph
<b>% speeders from West</b>	13.8 %	15.4 %	14.2 %	13.1 %	13.9 %	15.0 %
<b>% speeders from East</b>	6.9 %	6.2 %	8.0 %	6.5 %	6.9 %	14.2 %
<b>Average Vehicles per day in one direction</b>	1,852	1,656	2,094	1945 (1850 from East, 2045 from West)	1864	1372 though not comparable as data covers Christmas period

Note: A speeder is someone exceeding 35 mph

VE Day Celebrations 8th May – it was agreed to support the party and to include on the next agenda

### 112/19 Planning

- DC/19/05771 Erection of single storey side extension: Replace window on SW elevation with French doors (following demolition of existing extension) at Spring Cottage – the Council has no objection to the application
- Permission has been granted to DC/19/05461 Erection of porch including alterations to mono pitched roof (following demolition of existing porch) at Hays Farm, Swingleton Hill

### 113/19 Recreation Field Land Registry Registration

This is still in progress – Clerk to chase

#### **114/19 Village Fete 6<sup>th</sup> June**

It was agreed to give permission for the fete to take place. Clerk to check that adequate insurance will be in place for the activities. Any dog mess must be cleared up. – Clerk to write

#### **115/19 H Lines at the corner of The Swan and Church Hill**

To make the application for the lines to be made a 6 week log of parking problems needs to be completed. Cllr Derry to assist with this.

#### **116/19 Finance**

- a) A finance report was circulated to all Councillors
- b) The councillors noted no income has been received since the last meeting and reviewed the bank reconciliation against the bank statements.
- c) All cheques signed and due for signing as itemized in the appendix were authorised by the councillors.
- d) The budget was agreed at £19,000 to assist replacing the streetlights. This is an increase of 7.1% and £1.42 increase for a Band D property in the village.
- e) It was agreed to set the precept at £19,000 for the year and the precept form was signed by three Councillors
- f) It was agreed to make the following donations to local charities:

Sudbury Citizen's Advice Bureau £70

Mid Suffolk Citizen's Advice Bureau £50

East Anglian Air Ambulance £100

Suffolk Accident & Rescue Service £75

Wattisham First Responders £100

MAGPAS £50

Samaritans Ipswich £50

Victim Support £50

Suffolk Family Carers £50

St Peter's church £300

#### **117/19 Village Green Boundary**

Clerk to check the Land Registry map to check the boundary near the bollards at the top of the green.

#### **118/19 Hedges Obstructing Pavements**

It was agreed to write to two properties on The Street to request their hedges are cut back in line with their boundaries to prevent the pavement being obstructed.

#### **119/19 112 Bus Service**

Cllr Hurren is hoping to meet with Andrew Reid about withdrawal of the bus service. Norse only provide school transport now.

#### **120/19 Allotments**

Clerk to follow up about swapping allotment land.

### 121/19 Streetlights

We await an estimate for the replacement and will contact SALIX finance when it is available to request a 0% interest loan. The work may be carried out in stages or in one stage.

### 122/19 Telephone Box

It was agreed to accept the quote of £180 to make a new door frame. Clerk to action.

### 123/19 Grit Bins

The grit bins at the top of Swingleton Hill is still empty – Clerk to chase up

### 124/19 Play Area Inspection

It was agreed to have a working party to clean the play equipment on 9th February at 10am.

### 125/19 Green at Causeway Adjoining Back Lane

It was agreed to ask the contractor to fill the plastic matting with pea shingle as it will be very difficult for grass to grow in this area which frequently has vehicles driving on it.

### 126/19 Action List

The action list was reviewed and updated – see attached

### 127/19 Date of the next meeting

Annual Parish Council Meeting 9th March 2020

The meeting closed at 9.20pm

### Appendix - Financial Report

#### Income received since 25.11.19

Nil	£0.00
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£0.00

#### Schedule of verified invoices agreed for payment

Alan Braithwaite	Paving slabs for grit bins	65.88	LGA 1972, s111
L Rogers	Clerks wages December	426.89	LGA 1972
Millennium Green	mower service	126.92	Open Spaces Act 1906 s9-10
ESE Direct	Grit bin	116.70	LGA 1972 s111
L Rogers	December expenses	41.82	LGA 1972
CAS	Village hall insurance	222.93	LGA 1092 s111
CAS	Village hall insurance	7.00	LGA 1092 s111
Garden Graft	Triangle at Causeway	824.00	Open Spaces Act 1906 s9-10
L Rogers	Clerks wages January	426.89	LGA 1972
Speedar	Battery charger	65.40	Highways Act 1980 s274a

£2324.43

#### Unpresented cheques

D Reynolds	Mower petrol	65.56	Open Spaces Act 1906 s9-10
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L Rogers	Clerks wages October	426.89	LGA 1972
Heelis & Lodge	internal audit	128.00	LGA 1092 s111
L Rogers	Oct/Nov expenses	75.00	LGA 1972
L Rogers	Clerks wages November	426.89	LGA 1972
Alan Braithwaite	Paving slabs for grit bins	65.88	LGA 1972, s111
L Rogers	Clerks wages December	426.89	LGA 1972
Millennium Green	mower service	126.92	Open Spaces Act 1906 s9-10
ESE Direct	Grit bin	116.70	LGA 1972 s111
L Rogers	December expenses	41.82	LGA 1972
CAS	Village hall insurance	222.93	LGA 1092 s111
CAS	Village hall insurance	7.00	LGA 1092 s111
Garden Graft	Triangle at Causeway	824.00	Open Spaces Act 1906 s9-10
L Rogers	Clerks wages January	426.89	LGA 1972
Speedar	Battery charger	65.40	Highways Act 1980 s274a
		<u>£3446.77</u>	

#### Bank Reconciliation

Account	Statement Date	Statement balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	31.12.19	£19,245.20	£15,798.43	£0.00	£3446.77	£3446.77
Business reserve	31.12.19	£8,885.83	£8,885.83	£0.00	£0.00	£0.00
Millennium a/c	CLOSED					
		£28,131.03	£24,684.26			

#### Action List

Minute	Action	Who
56/19	Follow up registration of ownership of playing field and Polegate with Land Registry via Holmes & Hill	Clerk
145/18	Ask Strutt & Parker to mend the fence behind the west end goal	Clerk
57/19	H lines on corner near Swan pub chase	Clerk/Cllr Derry
60/19	Allotments – Clerk to follow up to see if area of allotments can be swapped	Clerk
61/19	Streetlights – estimate -finance/budget Clerk & Cllr Braithwaite	
92/19	Check Land registry map for boundary of village green	Clerk
94/19	Litter pick 14 <sup>th</sup> March – print flyers	Cllr Derry/Clerk
98/19	Play area working party 9 <sup>th</sup> February	Al
	Annual Parish Meeting invitations	Clerk