

Monks Eleigh Parish Council

Minutes of the Parish Council Meeting held on Monday 24th January 2022 at Monks Eleigh Village Hall at 7.30pm

Present: Cllrs Angela Forrest (Chairman), Patti Derry (Vice-Chairman), Alan Braithwaite, Elizabeth Evans, Will Sykes, John Newton and Victoria Keitley-Webb
County Cllr Robert Lindsay and District Cllr Bryn Hurren

Attending: Lucinda Rogers (Clerk) and six members of the public

98/21 Apologies for Absence

None

99/21 Declaration of Interests and Requests for Dispensation

Cllr Derry – re item on Church Hill village green

100/21 Co-option of Councillor

The councillors agreed to co-opt John Newton to the council

101/21 Minutes of the meeting held on 22nd November 2021

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record

102/21 Report from County Cllr Robert Lindsay

Councils can apply to close a road to hold street party's to celebrate the **Queen's Jubilee**. It does not apply to through roads.

Road Studs – Cllr Lindsay to ask for a price to remove these. Highways will not remove them until the road requires resurfacing in several years time.

Suffolk County Council's budget is likely to be raised to 4%. Money has been approved for Highways to repair broken pipes and resolve flooding issues in the county. There is a ten year backlog of this work.

An independent report about SEN says still requires improvement.

Vaccine taxis are still available. Providers of taxis have been private taxi's

The **carbon budget** is aiming for net zero.

103/21 Report from District Cllr Bryn Hurren

Budget – Councils do not get any grant from central government and have to run as a business. Central government give funding in return for housebuilding in the districts.

Staffing – it has been difficult as many staff have been off due to covid – they have been able to keep the waste collection service running. **CIL Money** – the parish council can use CIL money to replace the street lights in the village with LED lights. Has to be spent within 5 years. The parish is due to receive £24,000 in CIL. **New Code of Conduct** – a new version is to be issued for all councillors to read and sign. **Joint Local Plan** – has been stalled due to land allocation but is moving forward. **Locality Money** – Bryn can donate £00-£400 to parish councils for projects. Let him know by mid February. **Traveller Site** – no result from the planning inspector and no enforcement action has been taken. **Northcote Drive** – Babergh has bought some of the 2 bed houses but not available to rent yet as they need a legal procedure to exempt them from the right to buy.

104/21 Public Forum

Jubilee Celebrations – a resident offered to help prepare the event

Church Hill flooding – the open ditch in the Millennium Green has become blocked and it causes flooding at a resident's house. He has cleared material from the ditch.

Educational Bursary – for children in the village – to help those in need as inflation set to cause big rise in expenses for families

Causeway Triangle – was a passing area but now a car is regularly being parked on it and has damaged the ground beyond the plastic matting. It is very muddy and making it difficult for walkers.

105/21 Speed Watch Report

SID - Speed Indicating Device

Summary table

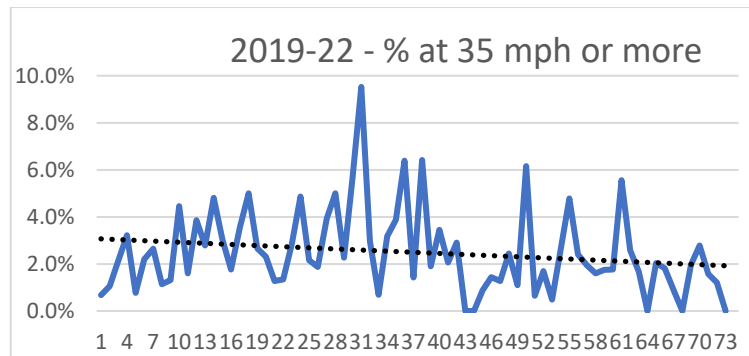
	2018/19 Average	2020 Average	2021 Average	Dec 2021 & Jan 2022
Average Speed	29.4 mph	29.8 mph	29.0 mph	28.8 mph
Maximum speed	75 mph	70 mph	80 mph	65 mph
		At 21:20 from Lavenham	At 19:00 from Lavenham on 9-09-21	At 08:15 from the East on 7-12- 2021
85 % percentile	34.4 mph	35.2 mph	34.0 mph	33.2 mph
% Speeders from Lavenham	14.2 %	17.4 %	12.8 %	13.3 %
% Speeders from the East	8.2 %	11.2 %	6.1 %	5.2 %
Average Vehicles per day in one direction	1,852	1,106	1,189 in January 2021 rising to 1,774 in Q3/2021	2,822

Note: A speeder is someone travelling at 35 mph or more

- Equipment shared with Whatfield
- Small reduction in average speed and 85 % percentile in latest period compared to previous periods, probably due to a combination of more traffic and builders' vehicles parked on the road by "The Narrow House".

CSW - Community Speed Watch

- 41 x 1 hour sessions carried out in 2021 – no CSW sessions during lockdown
- 7,185 vehicles monitored over these 41 sessions (i.e. number of drivers reminded of the speed limit)
- Average speeders in 2021 = 2.5 %, overall trend is a small reduction



- No lorries caught speeding
- 12 active members of Monks Eleigh CSW team

➤ **Conclusion:**

- SID indicates more speeders than CSW, so CSW does change behaviour!
- Overall small reduction in average speeds

The parish council expressed thanks to Chris Eames and the team for their work in this project. It does influence drivers behaviour.

106/21 Planning Matters

- Planning permission granted – DC/21/05412 – removal of variation at Land west of The Fenn, Swingleton Green
- Babergh does not wish to object to - Application for works to trees – DC/21/05900 – Fell one tree in front garden at Foskers, The Street, Monks Eleigh
- Planning permission withdrawn – DC/21/05015 – Construction of new internal staircase to second floor, re-opening blocked window at rear and insert new window to create two additional bedrooms. Insertion of thermal insulation to walls. Erection of gates and alterations to boundary walls at 2 Foysters Hall

107/21 Families and Children in Need Bursary

The councillors agreed the scheme in principle with the Parochial Church Council operating this on the parish council's behalf as a ring fenced fund. A parish councillor to be appointed to the sub-committee. Cllr Braithwaite, Rev Birt and Norman Towers to draw up operating procedure and application details. The parish council agreed to a set up fund of £400 to be available as soon as the bursary is ready to start.

108/21 Grass Cutting on Church Hill Village Green

The councillors agreed to employ Tye Farm Contracting to cut this green and verge on a three year contract. Clerk to check price is correct.

109/21 Drainage and Possible Flooding on Church Hill

The councillors agreed that the letter from the Millennium Green Trust asking to keep the ditch clear of rubbish is sufficient to reduce the potential problem of flooding and they will review this at the next meeting.

110/21 Jubilee Celebrations

The date of the village fete is to be set but will not be on the Jubilee weekend. Celebrations will take place at the village hall. A bring a plate of food tea party on the

afternoon of Sunday 5th June. A working party will be needed. Cllr Braithwaite to put on Facebook. Cllrs Forrest, Derry and Evans to form part of the working party.

111/21 Road Studs

As in Cllr Lindsay's report - Cllr Lindsay to ask for a price to remove these. Highways will not remove them until the road requires resurfacing in several years time.

112/21 Footpaths

The overgrown footpath from Back Lane to Stackyard Road has been cut so now clear to walk through the field. Rights of Way have agreed to replace the unsafe foot bridge. Clerk to contact Belport to request the unsafe stile is removed or repaired.

The top rail is unsafe.

113/21 Hedgehogs

The councillors agreed to promote hedgehog welfare in the village -

114/21 Pedestrian Access to the Recreation Ground from the new housing development

Cllr Forrest and the Clerk met a representative from Belport to discuss the proposal. Belport will give their decision.

115/21 Triangle at Causeway opposite Hobarts

The councillors agreed to place logs at the end of the plastic matting and to add reflectors for safety. This should allow cars to use it as a passing space but not enough room to park. Clerk to write to Yodel about the damage caused recently by a van using it as a turning space and getting stuck in the mud causing damage.

116/21 Finance

- a. The councillors approved the financial report and noted income received
- b. The councillors authorise payments from the RFO Report made since the last meeting and to be made
- c. The councillors agreed the budget at £19,000 for 2022-23
- d. The councillors agreed the precept of £19,000 for 2022-23. This is a 2.07% increase on a band D property but due an increase in the Council Tax Base the actual cost remains at £73.49. CIL money will fund the new street lights.
- e. The councillors reviewed and agreed the Financial risk Assessment
- f. The councillors approved the payment of the Millennium Green insurance at a cost of £323.21
- g. The councillors agreed to pay half the bill for the service of the shared lawn mower.

117/21 Action List Review

Minute	Action	Who
37/21	Monitor comments on Facebook page as no moderation for these unlike posts	Clerk/Cllr Braithwaite and Cllr Derry
49/21	Grass cutting risk assessment for volunteers. Clerk to email form to Cllrs Braithwaite & Sykes	Clerk/Cllr Sykes/Cllr Braithwaite
59/21	Emergency plan is in the process of being revised Cllr Forrest to give yellow emergency box to Cllr Braithwaite	Clerk Cllr Forrest

122/20	Land Registry – check progress with Homes & Hill	Clerk
86/21	Families in need bursary – draw up operating procedure and application details	Cllr Braithwaite, Rev Birt & N Towers
100/21	Cllr Newton – Register of Interests	Clerk/Cllr Newton
108/21	Grass cutting contract Church Hill and request quote to power wash the MUGA	Clerk
110/21	Form Jubilee committee Advertise Jubilee committee on Facebook	Cllrs Derry, Evans & Forrest Cllr Braithwaite
112/21	Request removal of stile on Back Lane to Stackyard Green footpath	Clerk
115/21	Place logs with reflectors on triangle at Causeway	Cllr Braithwaite
115/21	Write to Yodel re damage caused on triangle at Causeway	Clerk
118/21	Request locality funding to build a raised flowerbed on triangle at top of Church Hill village green	Clerk

118/21 Councillors Reports

Clerk to request Cllr Hurren locality budget and to make a raised flower bed to place on the triangle at the top of Church Hill village green

Date for Litter Pick - 19th March 2022 – will divide into five areas for councillors to lead as a village clean up. Signs, play equipment, Causeway and Millennium Green. Cllr Derry has hi-vis clothing for volunteers. Clerk to request litter removal from Church Hill green the following week. Cllr Derry has made a flyer to advertise the day and on the other side the Annual Parish Meeting on 14th March.

97/21 Date of the next meeting

Annual Parish Meeting 14th March 2022

Parish Council Meeting 28th March 2022

The meeting closed at 9.35pm

Appendix - Financial Report

Income received since 21st November 2021

None	£0.00
	<u>£0.00</u>

Expenditure (movement since 21st November 2021)

Schedule of verified invoices agreed for payment

L Rogers	Clerk wages January	465.18	LGA 1972
L Rogers	Clerks expenses January	49.41	LGA 1972 s111
Community Action Suffolk	Millennium Green Insurance	323.21	LGA 1972. S111
		<u>£837.80</u>	

Unpresented cheques

L Rogers	Clerk wages January	465.18	LGA 1972
L Rogers	Clerks expenses January	49.41	LGA 1972 s111
Community Action Suffolk Millennium Green Insurance		323.21	LGA 1972. S111
		<u>£837.80</u>	

Bank Reconciliation

Account	Statement Date	Statement balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	31.12.21	£30,226.88	£29,389.08	£0.00	£837.80	£837.80
Business reserve	31.12.21	£8,893.67	£8,893.67	£0.00	£0.00	£0.00
		£39,120.55	£38,282.75			