

Monks Eleigh Parish Council

Minutes of the Parish Council Meeting held on Monday 28th March 2022 at Monks Eleigh Village Hall at 7.30pm

Present: Cllrs Angela Forrest (Chairman), (Vice-Chairman), Alan Braithwaite, Elizabeth Evans, Will Sykes, and Victoria Keitley-Webb
District Cllr Bryn Hurren

Attending: Lucinda Rogers (Clerk) and one member of the public

120/21 Apologies for Absence

Cllrs Patti Derry and John Newton – both on holiday

121/21 Declaration of Interests and Requests for Dispensation

Cllr Braithwaite – re item on donations as Chairman of Sudbury CAB

122/21 Minutes of the meeting held on 24th January 2022

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record

123/21 Report from District Cllr Bryn Hurren

Council Tax – Band D to rise by £60 per year which is untenable in the long run. Difficult for district councils to run but he is confident that Babergh offer good value for money. Housing is run as a business and is making a profit. Houses being bought under the right to buy but not enough from each sale to build a new house. Using money to buy some new houses where possible. There is a housing stock of about 4000 houses. The numbers of people on Universal Credit are increasing.

No news on the planning appeal for the site on Highlands Road.

New Code of Conduct is coming out for Parish Councils to adopt and follow.

Cllr Hurren's Locality Budget grant of £450 for the parish council to donate to GoStart buses has arrived.

Cllr Hurren to make clear up after dog signs for the village.

124/21 Public Forum

Families and Children in Need Bursary is well under way to get started

125/21 Planning Matters

- a. The Councillors noted the refusal of Application for Listed Building Consent - DC/22/00052 - Internal alterations including insertion of new staircase to second floor, Insertion of window to rear elevation (existing opening reopened), Insertion of new partition walls to create new en-suite and formation of two bedrooms, Insertion of new doors, Removal of fireplace, Installation of thermal insulation to plaster boarded walls and replacement of ceiling on second floor Discharge of Conditions have been approved for at 2 Foysters Hall,
- b. The Councillors noted the application for works to trees — DC/22/01680 - Rustlewood, Back Lane

- c. The Councillors noted the Application for Listed Building Consent DC/22/01838
– Installation of internal secondary glazing to 11no windows

126/21 Families and Children in Need Bursary

Rev Birt has an agreement from the Diocese that monies can be held in a ring-fenced fund within St Peters Church accounts. It will be held within a charitable account and will be reported annually to the Parish Council. It was agreed to make a payment of £400 to start the fund.

127/21 Road Studs

The council awaits a price for the removal of the road studs within the village.

128/21 Dogs on Recreation Field

It was unanimously agreed to ban dogs from the Recreation Field. Clerk to arrange for two signs to be made to explain to dog walkers.

129/21 Quiet Lanes

The signs are ready to be collected and Cllr Forrest is waiting for the posts to be erected. There are two sections and Cllr Forrest to collect the signs from Ipswich. Thanks to Richard Thompson for assisting with the project.

131/21 Triangle at Causeway opposite Hobarts

This is being used as a parking area on a regular basis and the driver is removing the logs. Cllr Braithwaite to organise larger logs. Yodel have agreed to pay for the repair for damage caused by their driver. The contractor has been asked to carry out the work.

132/21 Drainage on Millennium Green/Church Hill

The village clean up teams cleared the ditch of a small amount of rubbish. The ditch on the main road has been reported to Highways for clearance to ensure no blockage to the road. It is not causing any problems at the moment.

133/21 Footpaths

Rights of Way have replaced the foot bridge on the footpath from Back Lane to Stackyard Road. The stiles need to be checked to see if they have been removed.

134/21 Finance

- a. The councillors approved the financial report and noted income received
- b. The councillors authorise payments from the RFO Report made since the last meeting and to be made
- c. The councillors agreed to review donations at the May meeting. Cllr Braithwaite declared his interest as Chairman of Sudbury CAB. It was agreed to donate the Locality Budget grant of £450 to the GoStart bus.
- d. Clerk to obtain a quote from Mortimers to pressure wash the MUGA and play equipment. It was proposed to use CIL money to replace the wooden climbing stack and to consider a zip wire and metal climbing frame

135/21 Allotments

It was unanimously agreed to maintain the allotment rents at £15 per year.

136/21 Action List Review

Minute	Action	Who
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49/21	Grass cutting risk assessment for volunteers. Clerk to email form to Cllrs Braithwaite & Sykes	Clerk/Cllr Sykes/Cllr Braithwaite
59/21	Emergency plan is in the process of being revised	Clerk
122/20	Land Registry – check progress with Homes & Hill	Clerk
86/21	Families in need bursary – draw up operating procedure and application details	Cllrs Braithwaite/Derry
108/21	Quote to power wash the MUGA	Clerk
112/21	Request removal of stile on Back Lane to Stackyard Green footpath	Clerk
115/21	Place logs with reflectors on triangle at Causeway	Cllr Braithwaite
118/21	Request locality funding to build a raised flowerbed on triangle at top of Church Hill village green	Clerk
137/21	Ask Cllr Lindsay about mirrors at Polegate and Church Hill junctions	Clerk
128/21	'No dogs' signs for recreation field	Clerk
137/21	Follow up repair to Scripps Bridge	Cllr Evans
137/21	Quote to repair footbridge at Polegate	Clerk

137/21 Councillors Reports

A request to allow the flowers and grass to grow on Church Hill was considered but it was agreed to continue to mow Church Hill on a regular basis.

Jubilee committee are meeting to progress the events.

The village clean up event went well with recreation field tidied, roads signs washed, Swingleton Green tidied and cleared of debris.

Scripps bridge to be repaired but a query as Cllr Evans had a phone call to say it did not need work as safe as it is. Cllr Evans to follow up with Cllr Lindsay.

Clerk to ask Cllr Lindsay if a mirror can be installed at the road junction from Polegate too the green track opposite as difficult to see and hear cars – especially the quiet electric cars. Also a mirror opposite the Church Hill junction

Clerk to ask Cllr Hurren about repairing the footbridge at Polegate from Back Lane

Clerk to arrange for a sign to show pedestrians the footpath avoiding the road at Polegate.

138/21 Date of the next meeting

Parish Council Meeting 23rd May 2022

The meeting closed at 8.55pm

Appendix - Financial Report

Income received since 24th January 2022

None £0.00

£0.00

Expenditure (movement since 24th January 2022)

Schedule of verified invoices agreed for payment

L Rogers	Clerk wages February	465.18	LGA 1972
L Rogers	Clerks expenses February	69.45	LGA 1972 s111
Holmes & Hill	Legal fees land registry	6600.00	LGA 1972 s111
Millennium Green Trust	Share of lawn mower	110.55	Open Spaces Act 1906
Alan Braithwaite	Reflectors for logs	11.50	Open Spaces Act 1906
Tye Farm Contracting	Nov-Jan grass cuts	198.00	Open Spaces Act 1906
L Rogers	Clerk wages March	465.18	LGA 1972
L Rogers	Clerks back pay	98.80	LGA 1972
Suffolk County Council	Street lighting 2021-2	1,101.48	Highways Act 1980, s301
		<u>£3,180.14</u>	

Unpresented cheques

Alan Braithwaite	Reflectors for logs	11.50	Open Spaces Act 1906
Tye Farm Contracting	Nov-Jan grass cuts	198.00	Open Spaces Act 1906
L Rogers	Clerk wages March	465.18	LGA 1972
L Rogers	Clerks back pay	98.80	LGA 1972
Suffolk County Council	Street lighting 2021-2	1,101.48	Highways Act 1980, s301
		<u>£1,874.96</u>	

Bank Reconciliation

Account	Statement Date	Statement balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	28.2.22	£28,083.90	£26,208.94	£0.00	£1,874.96	£1,874.96
Business reserve	28.2.22	£8,893.67	£8,893.67	£0.00	£0.00	£0.00
		£36,977.57	£35,102.61			